

Pursuant to the Texas Open Meetings Act, notice is hereby given that a regular meeting of the Commissioners' Court of Hood County, Texas will be held on **Tuesday, April 25 2017, at 9:00AM** in the **CENTRAL JURY ROOM OF THE HOOD COUNTY JUSTICE CENTER AT 1200 W. PEARL STREET** Granbury, Texas 76048. At which meeting the following subjects will be discussed and the following matters acted upon.

### AGENDA

- I. Call to order
- II. Invocation
- III. Pledge of Allegiance
- IV. Pledge to Texas  
"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible"
- V. Special presentations:
  - A. April Service Awards:

Tracy Board	5 Years
Jason Lambert	5 Years
Melissa Boschwitz	10 Years
Delores Crow	10 Years
Melissa Meroney	10 Years
Randy Ellis	10 Years
Terry Green	15 Years
  - B. Field of Flags program update will be presented by guest speaker: Gail Joyce. Ms Joyce will brief the court on the Memorial Day program. (COM P2)
- VI. Citizens' Comments pertaining to AGENDA ITEMS only.
- VII. CONSENT AGENDA
  - A. Minutes:
    1. Approve Minutes for Special Called Commissioner's Court and Election Commission, Monday, April 17th, 2017.
    2. Approve Minutes for Regular Commissioners Court, Tuesday, April 11th, 2017.
    3. Approve Minutes for Special Called Workshop Meeting, Thursday, April 6th, 2017.
    4. Approve Minutes for Special Called Capital Budget Workshop, Thursday, April 6th, 2017.
  - B. Treasurer:
    1. Ratify payroll for the period 04/03/17 through 04/16/17 - paid 04/21/17
    2. Treasurer's collateral report - First Financial Bank - March 2017
    3. Treasurer's collateral report - InterBank - March 2017
    4. Treasurer's interest income report - March 2017
    5. Treasurer's monthly report - March 2017
    6. Treasurer's quarterly investment report for the quarter ending 03/31/2017
    7. Approve payment of State Quarterly fees and fines reports (Criminal, Civil, Drug Court Program and Electronic Filing System reports) for the first quarter of 2017 to be paid by the County Treasurer in an amount not to exceed \$140,000.00.
  - C. Personnel changes, new hires, and terminations
  - D. Monthly activity and financial reports of county officials.
    1. Auditor March
    2. Constable 1 March

3. Constable 2	March
4. Constable 3	March
5. Constable 4	March
6. County Clerk	March
7. County Attorney	March
8. Development	March
9. District Clerk	March
10. Elections Administrator	March
11. Env. Health & Citizen's Collection Sta.	March
12. Extension Agent	March
13. Fire Marshal	March
14. Justice of the Peace 1	March
15. Justice of the Peace 2	March
16. Justice of the Peace 3	March
17. Justice of the Peace 4	March
18. Library	March
19. Sheriff	
Animal Control	March
Civil & Warrants	March
Escrow	March
20. Tax Assessor Collector	
TAC Operating Account	March
TAC Parks & Wildlife	March
TAC T.A.B.C.	March
TAC VIT revenue	March

- E. Accept donation to the Hood County Library from the Granbury Woman's Club in the amount of \$100.00. (check # 1921.)
- F. Information Technology:
1. Authorize County Judge to sign document destruction agreement with Iron Mountain (Line: 010-05820-40800)
  2. Authorize County Judge to sign storage device destruction agreement with Iron Mountain (Fund 55, Approved April 6th, 2017)
- G. Accept donation to Animal Control in the amount of \$100 from Brenda Piganelli. Check #4821. (SO)
- H. Accept donation to the Sheriff's Office from Ride N Safe of individual first aid kits for patrol that will mainly be for gunshot wounds. The total value of the kits is \$1,406.01 and there are 30 kits for that price, plus they will train the deputies on using them. (SO)
- I. Authorize Commissioners Court and County Judge to approve and sign the documents that are required for reimbursement from the Texas Historical Commission for the \$1,050.00 spent by Hood County on the BAi Acoustical Study, Professional Services. The study was done to evaluate sound quality problems in the 2<sup>nd</sup> floor courtroom in the historic Hood County Courthouse.
1. Funding Agreement with the Texas Historical Commission for Reimbursement of \$1,050.00.
  2. Source of Funds Statement and Verification.
  3. Resolution of Support for Funding Agreement with THC for Reimbursement of \$1,050.00.
  4. Texas Historic Courthouse Preservation Program Request for Reimbursement form and cover letter.
- J. Per the conditions outlined in Texas Local Government Code §381.004 and Texas Property Code §74.602 the Commissioners' Court authorizes the County Judge to complete, sign and submit the Unclaimed Property Capital Credits for Counties form for submission to the Texas Comptroller of Public Accounts. (CJ)

- K. Authorize County Judge to sign Verizon Wireless DIR Contract for Election Mifi Cards. (EA)
- L. Purchasing:
  - 1. Approve request of Purchasing Dept. for renewal of Bread for County Jail perRFB2016-010
  - 2. Approve request of Purchasing Dept. for renewal of Equipment Rental Alternate Vendor per RFB2016-006
  - 3. Approve request of Purchasing Dept for renewal of RFB2016-010 Jail Food and Supplies contract.
  - 4. Approve request of Fire Marshal to declare a 2004 Chevy Pickup Crew Cab as surplus and sell in the next Rene Bates auction.
  - 5. Approve request of Fire Marshal and Purchasing to exempt Purchasing from the competitive bidding process for vehicle equipment repairs per LCG 262.024 (a) (11) Discretionary exemption for vehicle and equipment repairs.

VIII. BUSINESS TO BE DISCUSSED AND CONSIDERED FOR APPROVAL:

A. SUBDIVISIONS, ROADS AND PLATS

1. Road Operations – no items

2. Development

- a. Public Hearing to discuss and consider approval of the replat of Lots 1R1 and 1R2, Block No. 6, North Fork Creek, Phase One. (PCT 4)

B. BUDGET AND FINANCE (AUD)

- 1. Consider budget line item amendments for the period April 4, 2017, through April 17, 2017, and take appropriate action.
  - a. Budget amendment request from Sheriff/Jail to purchase Motorola 8 channel portable BPR40 VHS radios and batteries. (SO)
  - b. Budget Amendment request to pay for 23 APC Back-UPS RS Series, 1300VA battery units for the county clerks offices and two court rooms. (CC)
- 2. Consider payment of bills for the period April 4, 2017, through April 17, 2017, and take appropriate action.
- 3. Consider and take appropriate action to accept the annual debt disclosure statement that Hilltop Securities has filed with MSRB, and SEC.

C. MISCELLANEOUS:

- 1. Discuss and take appropriate action to allow Wine Walk organizers to use interior of square on North side Friday April 28 and Saturday April 29 against Bridge Street for vendor unloading/loading. (CJ, Comp4)
- 2. Consider and take appropriate action to authorize vouchers for the Citizens Collection Station (Comp1, Comp4):
  - a. Oak Trail Shores HOA– **5 vouchers** good through July 1, 2017 and **5 vouchers** good through December 1, 2017.
  - b. Rolling Hills Shores – 5 vouchers good through May 31, 2017.
- 3. Hood County Child Protective Services Board: **(COM P4)**
  - a. Consider and take appropriate action regarding the request to approve Tamara McGuire for a place on the Hood County Child Protective Services Board.
  - b. Consider and take appropriate action to accept the letter of resignation from Jonathan Montoya from the Hood County Child Protective Services Board.

- 4 Personnel:
  - a. Consider and take appropriate action to approve the revision to the Hood County Vacation Policy.
  - b. Consider and take appropriate action to approve the revision to the Hood County Certification and Specialty Pay Policy.
5. Consider and take appropriate action on the request from the County Clerk's office to use archival services account (068-4300-40900) for the preservation of historical land grant, documents & instruments by Kofile Technologies. (CC)
6. Consider and take appropriate action to approve pricing increases on Food for the Jail per RFB2016--010 (as per the instruction in the bid that it can only be addressed at annual renewal time). A commodity list that is affected is attached with a total of (8) eight items. (PUR)
7. Convene into executive session per Texas Government Code §551.074 (Personnel Matters) for the purpose of interviewing candidates for the Treasurer's position. (CJ)
  - a. Reconvene into open session and take appropriate action.

## ADJOURN

Pursuant to the Texas Open Meetings Act, notice is hereby given that a regular meeting of the Commissioners' Court of Hood County, Texas will be held on **Tuesday, April 25 2017**, at **9:00AM** in the **CENTRAL JURY ROOM OF THE HOOD COUNTY JUSTICE CENTER AT 1200 W. PEARL STREET** Granbury, Texas 76048. At which meeting the following subjects will be discussed and the following matters acted upon.

## AGENDA

**REGARDING ITEM I:** Call to order 9:00am

**REGARDING ITEM II:** Invocation : Jackie Solomon

**REGARDING ITEM III:** Pledge of Allegiance: Commissioner James Deaver

**REGARDING ITEM IV:** Pledge to Texas

"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible" : Commissioner Bruce White

**REGARDING ITEM V:** Special presentations:

A. April Service Awards:

Tracy Board	5 Years
Jason Lambert	5 Years
Melissa Boschwitz	10 Years
Delores Crow	10 Years
Melissa Meroney	10 Years
Randy Ellis	10 Years
Terry Green	15 Years

B. Field of Flags program update will be presented by guest speaker: Gail Joyce. Ms Joyce will brief the court on the Memorial Day program. (COM P2)

**REGARDING ITEM VI:** Citizens' Comments pertaining to AGENDA ITEMS only. **None.**

**REGARDING ITEM VII: CONSENT AGENDA** Motion made by Commissioner Deaver to approve the Consent Agenda Seconded Commissioner Barton. All voted aye. Motion carried.

**REGARDING ITEM VIII: BUSINESS TO BE DISCUSSED AND CONSIDERED FOR APPROVAL:**

**REGARDING ITEM VIII:A. SUBDIVISIONS, ROADS AND PLATS**

**REGARDING ITEM VIII:A.1. Road Operations – no items**

**REGARDING ITEM VIII:A.2. Development**

a. Public Hearing to discuss and consider approval of the replat of Lots 1R1 and 1R2, Block No. 6, North Fork Creek, Phase One. (PCT 4) Public Hearing Open at 9:16am Closed at 9:17am. Motion to approve replat of Lots 1R1 and 1R2, Block No. 6, North Fork Creek, Phase One by Commissioner Berry, Seconded by Commissioner White. All voted aye. Motion carried.

**REGARDING ITEM VIII:B.BUDGET AND FINANCE (AUD)**

**REGARDING ITEM VIII:1.** Consider budget line item amendments for the period April 4, 2017, through April 17, 2017, and take appropriate action.

**REGARDING ITEM VIII:a.** Motion made by Commissioner Deaver to approve the Budget amendment from Sheriff/Jail to purchase Motorola 8 channel portable BPR40 VHS radios and batteries. (SO) Seconded by Commissioner Berry. All voted aye. Motion carried.

**REGARDING ITEM VIII:b.** Motion made by Commissioner Deaver to approve Budget Amendment to pay for 23 APC Back-UPS RS Series, 1300VA battery units for the county clerks offices and two court rooms. (CC) Seconded by Commissioner White. All voted aye. Motion carried.

**REGARDING ITEM VIII:2.** Motion made by Commissioner White to ratify payment of bills for the period April 4, 2017, through April 17, 2017, and take appropriate action. Seconded by Commissioner Berry. All voted aye. Motion carried.

**REGARDING ITEM VIII:3.** Motion made by Commissioner Berry to accept the annual debt disclosure statement that Hilltop Securities has filed with MSRB, and SEC. Seconded by Commissioner Barton. All voted aye. Motion carried.

**REGARDING ITEM VIII C.MISCELLANEOUS:**

**REGARDING ITEM VIII C.1.** Motion made by Judge Cockerham to allow Wine Walk organizers to use interior of square on North side Friday April 28 and Saturday April 29 against Bridge Street for vendor unloading/loading. (CJ, ComP4) Seconded by Commissioner White. All voted aye. Motion carried.

**REGARDING ITEM VIII C.2.** Motion made by Commissioner Berry to authorize vouchers a.) & b.) for the Citizens Collection Station (ComP1, ComP4):

- a. Oak Trail Shores HOA– **5 vouchers** good through July 1, 2017 and **5 vouchers** good through December 1, 2017.
- b. Rolling Hills Shores – 5 vouchers good through May 31, 2017. Seconded by Commissioner Deaver. All voted aye. Motion carried.

**REGARDING ITEM VIII C.3. Hood County Child Protective Services Board: (COM P4)**

a. Motion made by Commissioner Berry to approve Tamara McGuire for a place on the Hood County Child Protective Services Board AND to accept the letter of resignation from Jonathan Montoya from the Hood County Child Protective Services Board. Seconded by Commissioner White. All voted aye. Motion carried.

**REGARDING ITEM VIII C. 4. Personnel:**

a. Motion made by Commissioner Deaver to approve the revision to the Hood County Vacation Policy. Seconded by Commissioner Barton. All voted aye. Motion carried.

b. Motion made by Commissioner Berry to approve the revision to the Hood County Certification and Specialty Pay Policy. Motion made by Commissioner White.

**REGARDING ITEM VIII C. 5.** Motion made by Commissioner White to approve request from the County Clerk's office to use archival services account (068-4300-40900) for the preservation of historical land grant, documents & instruments by Kofile Technologies. (CC) Seconded by Commissioner Deaver. All voted aye. Motion carried.

**REGARDING ITEM VIII C.6.** Motion made by Commissioner Berry to approve pricing increases on Food for the Jail per RFB2016--010 (as per the instruction in the bid that it can only be addressed at annual renewal time). A commodity list that is affected is attached with a total of (8) eight items. (PUR) Seconded by Commissioner Barton. All voted aye. Motion carried.

**REGARDING ITEM VIII C.7.** Convene into executive session per Texas Government Code §551.074 (Personnel Matters) for the purpose of interviewing candidates for the Treasurer's position. (CJ) and

a.) Stand in Recess until 10:15am.

b.) Reconvene in open session, Stand in recess until 11:00 am.

c.) 11:00am, Reconvene into open session, and go into executive session for the purpose of interviewing candidates for Treasurer's position.

d.) 12:00pm back out of executive session and recessed until 2:30pm.

e.) 2:30 back in session, immediately going into executive session for the purpose of interviewing candidates for Treasurer's position.

f.) out of closed session at 3:57 convening into open session at 4:00pm. Motion made by Commissioner Deaver to approve appointment of Sonja Huckeba as County Treasurer. Seconded by Commissioner White. All voted aye. Motion carried.

**ADJOURNED** 4:04 pm

APPROVED:

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DARRELL COCKERHAM, COUNTY JUDGE

ATTEST:

\_\_\_\_\_  
KATIE LANG, COUNTY CLERK