

CERTIFIED COPIES OF COMMISSIONERS COURT MINUTES ARE AVAILABLE FROM THE HOOD COUNTY CLERK

Pursuant to the Texas Open Meetings Act, notice is hereby given that a regular meeting of the Commissioners' Court of Hood County, Texas will be held on **Tuesday, September 13, 2016 at 9:00 AM** in the **CENTRAL JURY ROOM OF THE HOOD COUNTY JUSTICE CENTER** 1200 W. Pearl St, Granbury, Texas 76048. At which meeting the following subjects will be discussed and the following matters acted upon.

AGENDA: Addendum:

- I. Call to order
- II. Invocation
- III. Pledge of Allegiance
- IV. Pledge to Texas
"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible"
- V. Special presentations
- VI. Citizens' Comments pertaining to AGENDA ITEMS only.
- VII. CONSENT AGENDA
 - A. Minutes:
 1. Approve Regular Commissioners Court minutes from August 23, 2016.
 2. Approve Special Called Commissioners Court minutes from August 9, 2016. (budget)
 3. Approve Special Called Commissioners Court minutes from August 16, 2016.(budget)
 4. Approve Special Called Commissioners Court minutes from September 2, 2016.(budget)
 - B. Treasurer:
 1. Ratify payroll for the period 08/08/16 through 08/21/16 - paid 08/26/16
 2. Ratify payroll for the period 08/22/16 through 09/04/16 - paid 09/09/16
 3. Approve Electronic Payment of Nationwide (deferred comp) payroll deductions and allow County Judge to sign agreement with Nationwide.
 4. Approve renewal of Workers' Compensation Program with TAC (Texas Association of Counties) for 1/1/2017 through 12/31/2017 and allow County Judge to sign renewal agreement and Workers' Compensation Alliance Election forms. (TR)
 - C. Personnel changes, new hires, and terminations.
 - D. Authorize County Judge to sign Law Enforcement Agency (LEA) Application for Participation for Constables:
 1. Constable Precinct 1. (CON P1)
 2. Constable Precinct 2. (CON P2)
 3. Constable Precinct 3. (CON P3)
 4. Constable Precinct 4. (CON P4)
 - E. Accept donation/memorial of \$250.00 to the Library in memory of Grace Graves from Boyd and Barbara Boitnott. (LIB)
 - F. Accept donations to Animal Control: (SO)
 1. \$100 from Tolar United Methodist Church. Check #6810.
 2. \$100 cash donation from Reba Day.
 3. Donation from James Finlay for \$358.40 - chk #136. This check is earmarked for a sign
 - G. Approve Spanish language testing for Pedro Martinez & Angel Lopez to qualify for interpretation pay. (SO)
 - H. Purchasing:
 1. Approve request of Elections Dept. to use Tally LLC (formerly Elections Administrators) as a sole source now to be purchased when needed from Tally LLC. (PUR)
 2. Approve the renewal of RFP2012-001 Roadside Mowing for MGM Mowing and Landscape.

- I. Accept donation from "The Way Church" for \$325.00

VIII. BUSINESS TO BE DISCUSSED AND CONSIDERED FOR APPROVAL:

A. SUBDIVISIONS, ROADS AND PLATS

1. Road Operations:
 - a. Public hearing to discuss and consider approval of the following proposed traffic regulation and take appropriate action:
 - 1) Establish a Stop Sign on Tahiti Drive at Old Cleburne road in the Shores Addition. (pct 3)
2. Development and Compliance:
 - a. Public hearing to discuss and consider approval of the following replat:
 - 1)Main Place, Phase I, Lots 5R-5R9, 6R1-6R18, 7R-7R9, 8R-8R5 (PCT 3)
 - b. Set a Public Hearing for the following replat:
 - 1)Whisperwood, Lots 1R, 2R and 3R, Block 1 (PCT 2)
 - c. Consider and take appropriate action to "Vacate, Abandon, and Close" a Right of Way portion of Mesa Court, an un-improved roadway in the Lakewood Hills Estates development as shown in Exhibit "A" in attached Order. (PCT 4)
 - d. Consider and take appropriate action to "Vacate, Abandon, and Close" a Right of Way portion of Mabery Road, an un-improved roadway in the Green Meadows Sub-Division as shown in Exhibit "A" in attached Order. (PCT 3)

B. BUDGET AND FINANCE (AUD)

1. Consider the proposed increase in tax revenues of the proposed budget, and take a record vote regarding that increase, per LGC Sec. 111.008 (c).
2. Consider proposed budget that was the subject of a public hearing on Tuesday, August 16, 2016, for Hood County fiscal year 2016 - 2017, including any changes as agreed; and take a record vote regarding that budget.(LGC 111.008 and 111.009 and Tax Code Ch 26.),
3. Consider whether to adopt the order to set the Hood County property tax rate at the Effective Rate of \$0.422230 per \$100 valuation for the fiscal year 2016-2017, and take a record vote on the Tax Rate Order per LGC 111.010 and Tax Code Ch. 26.
4. Consider budget line item amendments for the period August 16, 2016 through September 2, 2016, and take appropriate action.
 - a. Approve transfer from fund 61 (Abandoned Vehicle) \$5000.00 to purchase steel plates for body armor vests.(SO)
 - b. District Attorney Budget amendment to increase budget for DNA testing.
 - c. Constable Precinct 3 Budget Amendment to move budget from Fuel line into Vehicle Maintenance to cover additional cost of gun lock.
 - d. Hood County Maintenance Budget Amendment requests to cover operating funds for the remainder of the year, boiler for the LEC, and utility payments for August and September.
 - e. Sheriff's Office Budget Amendment to purchase 2 more Plantronics wireless headsets bases.
 - f. Sheriff's Office Budget Amendment to purchase Lexmark Multi function CS310dn for Chris Weston's office and a Scansnap ix500 for Randy Ellis' office.
 - g. Consider budget amendment request to recognize unanticipated revenue, for increase of transfer to Capital Equipment Fund 055, and take appropriate action.
 - h. Constable Precinct 4 requests budget amendment to purchase gunlock.

5. Consider payment of bills for the period August 16, 2016 through September 2, 2016, and take appropriate action.

C. MISCELLANEOUS:

1. Discuss and take appropriate action to approve the Inter-local Agreement between Granbury ISD and the County of Hood for the Truancy Program (A.S.A.P). (CJ)
2. Consider and take appropriate action to add a position to the Sheriff's department for a School Resource Officer. (CJ)
3. Authorize the County Judge to sign the Texas Department of Agriculture Home Delivered Meal Grant Resolution for Mindy Hodges, Executive Director, Hood County Senior Center, 501 East Moore St Granbury, Texas.
4. Consider and take appropriate action to authorize reorganization of staff effective Oct. 1st, 2016, in the County Clerk's Office. (CC)
5. Discuss and take action on resurfacing the driveway to the Hood County Indigent Care building. (ComP3)
6. Discuss and take appropriate action regarding the approval and signing of the following resolutions (CJ):
 - a. Opposition to Appraisal Caps and Revenue Caps
 - b. Opposition to Unfunded Mandates – County
 - c. State Funds for Indigent Criminal Defense – County
7. Personnel:
 - a. Consider and take appropriate action approving revisions to "Compensation for Terminated Employees Policy"
 - b. Consider and take appropriate action approving revisions to "Step Plan Policy"
 - c. Consider and take appropriate action approving revisions to "Vacation Policy"
8. Purchasing:
 - a. Consider and take appropriate decision for dispersal of Verizon phones given to the Fire Marshal's office in approximately 2007 or 2008.
 - b. Consider and take appropriate action to award FRB2016-012 Vending Machines and Services contract.
9. Discuss and take appropriate action to allow District Attorney to pay certificate pay/stipend for Polygraph examiner out of Certificate pay line in budget. (COM P4)
10. Discuss and take appropriate action on request by Hood County Child Welfare board to accept new member, Jonathan Montoya. (COM P4)
11. (IT) Consider and take appropriate action:
 - a. Authorize county judge to sign proposal from Knight Security for surveillance camera at Annex I and Annex III. (Fund 55)
 - b. Authorize county judge to sign proposal from CIMA Solutions Group for data storage enhancements. (Fund 55)
12. Matt Mills requests to address his plans for employee salaries and his reorganization of the county attorney office. (COM P3)

ADJOURN

THE FOLLOWING MEMBERS WERE PRESENT

Darrell Cockerham, County Judge
James Deaver, Commissioner Precinct 1
Jeff Tout, Commissioner Precinct 3
Steve Berry, Commissioner Precinct 4
Katie Lang, County Clerk

REGARDING ITEM I: Judge Cockerham called the meeting to order at approximately 9:00 A.M. on the aforesaid date of **Tuesday, September 13, 2016**

REGARDING ITEM II: Invocation given by J.C. Campbell.

REGARDING ITEM III: Pledge Of Allegiance lead by Commissioner James Deaver.

REGARDING ITEM IV: Pledge To Texas lead by Commissioner Jeff Tout.

REGARDING ITEM V. Special presentations. **None.**

REGARDING ITEM VI Citizens' Comments pertaining to AGENDA ITEMS only. **None Given.**

REGARDING ITEM VII. CONSENT AGENDA

- a. Motion made by Commissioner Steve Berry to approve the consent agenda with the exception of I . Accept donation from "The Way Church" for \$325.00 to be donated to the Employee Healthy County Fund. Seconded by Commissioner James Deaver . All voted aye. Motion carried.

REGARDING ITEM VIII. BUSINESS TO BE DISCUSSED AND CONSIDERED FOR APPROVAL:

REGARDING ITEM VIII.A. SUBDIVISIONS, ROADS AND PLATS

REGARDING ITEM VIII.1. Road Operations:

a. Public hearing to discuss and consider approval of the following proposed traffic regulation and take appropriate action: 9:06am No discussion, Public hearing closed at 9:07am.

- 1) Motion made by Commissioner Jeff Tout to approve a Stop Sign on Tahiti Drive at Old Cleburne road in the Shores Addition. Seconded by Commissioner James Deaver . All voted aye. Motion carried. See Attached.

REGARDING ITEM VIII.2. Development and Compliance:

a. Public hearing to discuss and consider approval of the following replat: 9:09am No discussion, Public hearing closed at 9:10am.

- 1) Motion made by Commissioner Jeff Tout to approve Main Place, Phase I, Lots 5R-5R9, 6R1-6R18, 7R-7R9, 8R-8R5. Seconded by Commissioner Steve Berry . All voted aye. Motion carried. See Attached.

b. Motion made by Commissioner Steve Berry to set a public hearing for the re-plats Whisperwood, Lots 1R, 2R and 3R, Block 1 (PCT 2) on Oct. 25th 2016 Commissioners Court. Seconded by Commissioner James Deaver. All voted aye. Motion carried.

c. Motion made by Commissioner Steve Berry to approve to Abandon a Right of Way portion of Mesa Court, an un-improved roadway in the Lakewood Hills Estates development as shown in Exhibit "A" in attached Order and if a later date he comes back and re-plats the lots he pays for the roadway at county standards at his expense . (PCT 4) Seconded by Commissioner James Deaver. All voted aye. Motion carried. See Attached.

d. Consider and take appropriate action to "Vacate, Abandon, and Close" a Right of Way portion of Mabery Road, an un-improved roadway in the Green Meadows Sub-Division as shown in Exhibit "A" in attached Order. (PCT 3) Has been pulled, settled by another method. See Attached.

REGARDING ITEM VIII B. BUDGET AND FINANCE (AUD)

REGARDING ITEM VIII 1. Motion made by Commissioner Steve Berry to approve the proposed increase in tax revenues of the proposed budget, and take a record vote regarding that increase, per LGC Sec. 111.008. Seconded by Commissioner Jeff Tout. All voted aye. Motion carried.

REGARDING ITEM VIII 2. Motion made by Commissioner James Deaver to approve the budget that was the subject of a public hearing on Tuesday, August 16, 2016, for Hood County fiscal year 2016 - 2017, including any changes as agreed; and take a record vote regarding that budget.(LGC 111.008 and 111.009 and Tax Code Ch 26.) Seconded by Commissioner Jeff Tout. All voted aye. Motion carried.

REGARDING ITEM VIII 3. Motion made by Commissioner Steve Berry to adopt the order to set the Hood County property tax rate at the Effective Rate of \$0.422230 per \$100 valuation for the fiscal year 2016-2017, and take a record vote on the Tax Rate Order per LGC 111.010 and Tax Code Ch. 26. Seconded by Commissioner Jeff Tout. All voted aye. Motion carried. See Attached.

REGARDING ITEM VIII.4. Consider budget line item amendments for the period August 16, 2016 through September 2, 2016, and take appropriate action.

a. Motion made by Commissioner Steve Berry to approve transfer from fund 61 (Abandoned Vehicle) \$5000.00 to purchase steel plates for body armor vests.(SO) Seconded by Commissioner Jeff Tout. All voted aye. Motion carried.

b. Motion made by Commissioner James Deaver to approve District Attorney Budget amendment to increase budget for DNA testing. Seconded by Commissioner Jeff Tout. All voted aye. Motion carried.

c.Motion made by Commissioner Jeff Tout to approve Constable Precinct 3 Budget Amendment to move budget from Fuel line into Vehicle Maintenance to cover additional cost of gun lock of \$360.00. Seconded by Commissioner Judge Cockerham. All voted aye. Motion carried.

d. Motion made by Commissioner James Deaver to approve \$5000.00 Hood County Maintenance Budget Amendment requests to cover operating funds for the remainder of the year, and \$10,000.00 boiler for the LEC, and utility payments for August and September. Seconded by Commissioner Jeff Tout. All voted aye. Motion carried.

e. Motion made by Commissioner Steve Berry to approve Sheriff's Office Budget Amendment to purchase 2 more Plantronics wireless headsets bases for the amount of \$633.00. Seconded by Commissioner James Deaver. All voted aye. Motion carried.

f. Motion made by Commissioner James Deaver to approve Sheriff's Office Budget Amendment to purchase Lexmark Multi function CS310dn for Chris Weston's office and a Scansnap ix500 for Randy Ellis' office in the amount of \$855.00. Seconded by Commissioner Jeff Tout. All voted aye. Motion carried.

g. Motion made by Commissioner Steve Berry to approve budget amendment request to recognize unanticipated revenue, for increase of transfer to Capital Equipment Fund 055, and take appropriate action. Seconded by Commissioner Jeff Tout. All voted aye. Motion carried.

h. Motion made by Commissioner Judge Cockerham to approve Constable Precinct 4 requests budget amendment to purchase gunlock. Seconded by Commissioner Steve Berry. All voted aye. Motion carried.

REGARDING ITEM VIII.5. Consider payment of bills for the period August 16, 2016 through September 2, 2016, and take appropriate action. See Attached.

C. MISCELLANEOUS:

REGARDING ITEM VIII.5.1. Motion made by Commissioner Steve Berry to approve the Inter-local Agreement between Granbury ISD and the County of Hood for the Truancy Program (A.S.A.P). Seconded by Commissioner James Deaver. All voted aye. Motion carried.

REGARDING ITEM VIII.5.2. Motion made by Commissioner James Deaver to approve add a position to the Sheriff's department for a School Resource Officer depending on a contract to add a Vehicle. Seconded by Commissioner Steve Berry. All voted aye. Motion carried.

REGARDING ITEM VIII.5 3. Motion made by Judge Cockerham to approve the County Judge to sign the Texas Department of Agriculture Home Delivered Meal Grant Resolution for Mindy Hodges, Executive Director, Hood County Senior Center, 501 East Moore St. Granbury, Texas. Seconded by Commissioner Jeff Tout. All voted aye. Motion carried.

REGARDING ITEM VIII.5 4. Motion made by Commissioner Jeff Tout to approve authorization of reorganization of staff effective Oct. 1st, 2016, in the County Clerk's Office. Seconded by Commissioner Steve Berry. All voted aye. Motion carried.

REGARDING ITEM VIII.5 5. Motion made by Commissioner Jeff Tout to approve resurfacing the driveway to the Hood County Indigent Care building. (ComP3) Seconded by Commissioner James Deaver. All voted aye. Motion carried.

REGARDING ITEM VIII.5 6. Motion made by Commissioner Steve Berry to approve the signing of the following resolutions (CJ): Seconded by Commissioner James Deaver. All voted aye. Motion carried. See Attached.

- a. Opposition to Appraisal Caps and Revenue Caps
- b. Opposition to Unfunded Mandates – County
- c. State Funds for Indigent Criminal Defense – County

REGARDING ITEM VIII.5 7. Personnel:

- a. Motion made by Commissioner James Deaver to approve revisions to "Compensation for Terminated Employees Policy". Seconded by Commissioner Steve Berry. All voted aye. Motion carried. See Attached.
- b. Motion made by Commissioner Jeff Tout to approve revisions to "Step Plan Policy". Seconded by Commissioner Steve Berry. All voted aye. Motion carried. See Attached.
- c. Motion made by Commissioner James Deaver to approve revisions to "Vacation Policy". Seconded by Commissioner Steve Berry. All voted aye. Motion carried. See Attached.

REGARDING ITEM VIII.5 8. Purchasing:

- a. Motion made by Commissioner Steve Berry to approve for dispersal of Verizon phones given to the Fire Marshal's office in approximately 2007 or 2008. Seconded by Commissioner Jeff Tout. All voted aye. Motion carried. See Attached.
- b. Motion made by Commissioner James Deaver to approve RFB2016-012 Vending Machines and Services contract. Seconded by Commissioner Jeff Tout. All voted aye. Motion carried. See Attached.

REGARDING ITEM VIII 5.9. Motion made by Commissioner Steve Berry to approve the District Attorney to pay certificate pay/stipend for Polygraph examiner out of Certificate pay line in budget in the amount of \$3000.00 a year. Seconded by Commissioner James Deaver. All voted aye. Motion carried. See Attached.

REGARDING ITEM VIII.5 10. Motion made by Commissioner Steve Berry to approve request by Hood County Child Welfare board to accept new member, Jonathan Montoya. (COM P4) Seconded by Commissioner James Deaver. All voted aye. Motion carried.

REGARDING ITEM VIII.5 11. (IT) Consider and take appropriate action:

- a. Motion made by Commissioner James Deaver to Authorize county judge to sign proposal from Knight Security for surveillance camera at Annex I and Annex III not to exceed the proposal amounts. (Fund 55) Seconded by Commissioner Jeff Tout. Vote 3-1. Motion carried.
- b. Motion made by Judge Cockerham to Authorize county judge to sign proposal from CIMA Solutions Group for data storage enhancements for \$152, 000.00 out of fund 55 and the remainder from IT's department budget, out of line item for Infrastructure Services. Seconded by Commissioner Steve Berry. All voted aye. Motion carried.

REGARDING ITEM VIII.5 12. Matt Mills requests to address his plans for employee salaries and his reorganization of the county attorney office. (COM P3)

COURT ADJOURNED AT 11:23 am.

APPROVED:

DARRELL COCKERHAM, COUNTY JUDGE

ATTEST:

Katie Lang, Hood County Clerk

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